



**Downtown London Board Meeting Agenda  
Zoom – January 20, 2022 at 8:30 am**

#	LDBA Agenda	Lead	Time
1	Welcome, Confirmation of Quorum, Agenda Review, Declaration of Conflict of Interest	Andrew	8:30 am
	Decision Items		
2	Approval of the Board minutes of December 31, 2021 (attached)	Andrew	8:31 am
3	Financial Statements (attached)	Bonnie	8:32 am
	Other		
4	Board executive elections <ul style="list-style-type: none"> <li>- Board Chair</li> <li>- Board Vice-Chair</li> <li>- Treasurer</li> <li>- Secretary</li> </ul>	Andrew	8:37 am
5	Committee Formation/Nominations <ul style="list-style-type: none"> <li>- Governance <ul style="list-style-type: none"> <li>- Minimum Three Board Members</li> </ul> </li> <li>- Finance <ul style="list-style-type: none"> <li>- Treasurer (Chair of the Finance Committee), Chair, Secretary, Past Chair, One Board Member</li> </ul> </li> </ul>	New Chair /Andrew	8:45 am
6	Governance Committee Update <ul style="list-style-type: none"> <li>- Board Recruitment task force</li> <li>- Board Vacancy</li> <li>- Bylaw/Policy change final recommendations</li> <li>- LDBA Board Handbook review</li> </ul>	Andrew	8:55 am
7	COVID Response Grant Recommendation	Barb/New Chair	9:05 am
8	ED verbal update	Barb	9:15 am
9	In Camera items	New Chair	9:25 am
	LDBA MEETING ADJOURNMENT		
	NEXT BOARD MEETING TO BE HELD FEBRUARY 17, 2022		



### **Conflict of Interest Policy**

Service above self, honesty, fairness to all, openness, transparency and accountability are the keystones of ethical behavior. From time to time, conflicts of interest will occur. Current and prospective volunteers, committee members, board members, and staff members are expected to follow this policy to ensure that these ideals are met in letter and in spirit.

### **What is a Conflict of Interest?**

Each participant has a positive obligation to disclose any potential conflict of interest. A conflict of interest may arise if a board member, committee member, or staff:

- Has a personal or business “interest” which is in conflict with the best interest of the LDBA’s mandate, goals and strategic planning. A participant is usually considered to have an “interest” in an activity if they, or an immediate family member:
  - has a substantial financial interest in the activity
  - has a substantial financial interest in any organization involved in the activity
  - holds a position as a trustee, director, general manager or principal officer in an organization involved in the activity
- Uses “inside information” for personal benefit. “Inside information” is information which has not become public information and which was obtained through the participant’s work with the LDBA’s mandate, goals and strategic planning. One way to avoid conflicts of interest involving “inside information” is to make the public aware of all such information and make that information available.
- Uses his or her position with the LDBA’s mandate, goals and strategic planning to the detriment of the LDBA’s mandate, goals and strategic planning.
- Uses his or her position with the LDBA’s mandate, goals and strategic planning for personal or business benefit which is in conflict with the best interest of the LDBA’s mandate, goals and strategic planning.

### **Downtown London Board Voting Chart**

<b>LDBA Board</b>		<b>MSL Board</b>
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<p><b>Lori Da Silva</b> <b>Nick Vander Gulik</b> <b>David Kirwin</b> <b>Jason Dickson</b> <b>Jordan Detmers</b> <b>Michelle Giroux</b> <b>Jerry Pribil</b> <b>Andrew McClenaghan*</b> <b>Bonnie Wludyka*</b> <b>Asaad Naeeli*</b> <b>Scott Collyer*</b> <b>Jesse Helmer*</b></p>	<p>*voting rights on both boards</p>	<p><b>Don McCallum</b> <b>Kapil Lakhotia</b> <b>Carmelita Tang</b> <b>Kathy Navackas</b> <b>Jim Yanchula – COL planning rep. (non voting)</b> <b>Andrew McClenaghan*</b> <b>Bonnie Wludyka*</b> <b>Asaad Naeeli*</b> <b>Scott Collyer*</b> <b>Jesse Helmer*</b></p>
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