



**Board Of Directors, May 29, 2025
Downtown London Boardroom
8:30 A.M.**

LDBA Board Meeting

Attending: Keith Brett, Bonnie Wludyka, Scott Bollert, Natalie Boot, Asaad Naeeli, Kristin Nielsen, David Ferreira, Nick Vander Gulik, Mike Pottruff,

Regrets: Carolynn Conron, Scott Collyer,

Staff: Vicki Smith, Tristan Hughes

1. LDBA Board Call to Order – Kristin Nielsen

3. Approval of April Board Minutes

Motion: To accept the April board minutes.

Moved: Nick Vander Gulik 2nd: Bonnie Wludyka

4. Approval of Financial Statements

Motion: *"A full financial review of the April Bank Reconciliations, cash flow and Income Statement were completed by the Treasurer prior to this meeting. As the Treasurer, I am satisfied that all is in order. I therefore move the August Statements and Financial Report to be approved as presented."*

Moved: Nick Vander Gulik 2nd: Bonnie Wludyka Carried

5. Updated City Bylaws

- Bylaws have been updated by the City to the timing of the financials being due to the City. Information needs to be submitted to the City by May 15
This change has already been passed at City Council.

6. Governance Committee Updates

- Board Spending Authority Policy
 - To allow the board to have oversight over a small budget to deal with fiduciary and governance issues.

Motion: to accept the Board Spending Authority Policy as presented

Moved: Nick Vander Gulik 2nd: Mike Pottruff Carried

- Staff Interaction and Board Governance Policy
 - To provide structure to the interactions between board and staff.

Motion: to accept the Staff Interaction and Board Governance Policy

Moved: Bonnie Wludyka 2nd: Nick Vander Gulik Carried

- Board Recruitment
 - Information has been sent out and we are still waiting for interest to be submitted
 - We lost 2 members as they moved outside of the downtown and were no longer eligible

7. **2025 Budget Update**

- With the passing of the board spending authority policy we have made some changes to the budget. We have moved some budget lines around based on items that do not impact spending on the street
- Normal for boards to have monies available for fiduciary spending. These funds are at the discretion of the board without Executive Director needing to approve as per the Board Spending Authority Policy.

8. **Secure Online File Storage**

- Recommend going with a google
- We can have staff do an electronic info session sent out to the board where we can teach board members how to do this.
Motion: to have the Chair be the administrator for the Board
Moved: Nick 2nd: Asaad Carried.

9. **Downtown Momentum Report**

- Will be submit the document to the City tomorrow, and will send out the finalized
- Shows the measurable progress of the downtown and why continued investment matters
- Thanking the City for
- Centred around 5 themes: economy, vibrancy, identity and culture, resilience.
- Kristin will be presenting this at PEC if she is given designation status. We will put it out to the membership to have people attend in support
- We will send out calendar invites to the PEC meeting to the board.

10. **City Updates**

- Enwave is decommissioning the Medium Steam Lines. This affects 11 properties, we are still waiting to find out what buildings these are.
 - Staff will provide Enwave information to the members if they reach out regarding this. Jason Rimmel is at Enwave - Bonnie will send the information out to staff.
 - We will add to a business insider stating that if members are on a steam heat contract to check their contracts for expiry dates

11.

Good News Happenings

- Kristin has been reaching out to the councillors that she has been chatting with and has directly media and councillors information on the pub talk. CBC, CTV have given their intent to attend. Some City staff will also be attending.
- Next board meeting Kristin will be putting forward a report on the outcomes of her conversations with Councillors and how we can work together with them.
- Citi Plaza's security incidents are down almost half (from 590 documented incidences, to just over 360 incidences) since the LPS has put in place their open drug use policy
 - Kristin said that as a downtown resident she believes that the City streets are the cleanest they have been
 - Staff will include in the next insider asking if they have noticed a difference in incidences of crime/drug use to get
 - Library is also experiencing differences in use in that they have been able to open up the washrooms
 - There are 27 constables on the foot patrol unit - there is an 18 month focus on this pilot project, there is a push to have more foot patrol from this complement on the street during the day when there are people

Motion: to go in camera

Moved: David Ferriera 2nd: Scott Bollert

Motion: to come out of camera

Moved: Bonnie Wludyka 2nd: Natalie Boot

12.

Motion to adjourn –“adjourn the meeting at 9:36 am”

Moved: Bonnie Wludyka 2nd: Asaad Naeeli Carried